

# The Latest Buzz with G&C Accounting

Tuesday, June 27, 2023  
2:00 – 3:00 PM



# Agenda

Topic	Presenter(s)
Welcome, Post Award Research Updates	Josh Rosenberg
Commitment Accounting Updates	Terryl Barnes
Project Accounting Updates	Glenn Campopiano
Cost Accounting Updates	Jonathon Jeffries
Workday Reporting Updates	Amy Zhang
Training Updates	Rob Roy
Closing	Josh Rosenberg

# Post Award Research Updates

**Josh Rosenberg**

Exec. Director, Grants and Contracts

# RI Sponsored Programs

*AWARD DATA: FY19 – 23 (YTD through Period 11: May)*

AWARDS: Cumulative Report thru: MAY					
College/Unit	FY23		FY22		Award Dollar Variance
	Awarded Amount	Awards	Awarded Amount	Awards	
COMP	\$ 39,774,079	177	\$ 29,182,019	158	36.3%
COS	\$ 57,123,426	308	\$ 58,436,496	320	-2.2%
DSGN	\$ 12,517,102	473	\$ 12,823,582	605	-2.4%
ENGR	\$ 281,288,400	1,241	\$ 253,750,641	1,178	10.9%
GTRI	\$ 822,535,508	946	\$ 740,091,568	837	11.1%
IAC	\$ 8,315,144	56	\$ 3,907,085	31	112.8%
OTHERS	\$ 76,900,985	287	\$ 61,261,518	325	25.5%
SCB	\$ 943,882	9	\$ 728,800	8	29.5%
<b>Total</b>	<b>\$ 1,299,398,526</b>	<b>3,497</b>	<b>\$ 1,160,181,709</b>	<b>3,462</b>	<b>12.0%</b>
<b>Resident Instruction and Other</b>	<b>\$ 476,863,018</b>	<b>2,551</b>	<b>\$ 420,090,141</b>	<b>2,625</b>	<b>13.5%</b>

## Key Takeaways:

- Awards for Georgia Tech totaled \$1.29 billion, with the average award size at \$371K.
- On the RI side, awards increased 13.5% to \$476 million, which already exceeds last fiscal year's \$443 million total.
- We are currently projecting 12.5% growth for RI awards relative to last year.

Awards		
	YTD (May)	Full Year
FY23	\$ 476,863,018	\$ 498,565,922
FY22	\$ 420,090,141	\$ 443,169,708
FY21	\$ 383,304,652	\$ 415,738,536
FY20	\$ 354,958,119	\$ 402,520,391
FY19	\$ 375,623,616	\$ 406,662,163

# RI Sponsored Programs

## SPONSOR AWARD DATA: FY22 – 23 (YTD through Period 11: May)

<b>RI NEW AWARDS (Through May)</b>						
<b>Federal Agency or Sponsor Type</b>	<b>FY23</b>	<b>% of RI Portfolio</b>	<b>FY22</b>	<b>23 v. 22 \$ Variance</b>	<b>23 v. 22 % Variance</b>	<b>5 Year Avg</b>
NATIONAL SCIENCE FOUNDATION (NSF)	\$ 90,860,893	19%	\$ 80,250,346	\$ 10,610,547	13%	\$ 77,867,701
INDUSTRIAL SPONSORS	\$ 65,087,661	14%	\$ 70,430,220	\$ (5,342,559)	-8%	\$ 61,098,768
DHHS	\$ 49,994,526	10%	\$ 46,963,289	\$ 3,031,237	6%	\$ 45,076,343
COLL/UNIV/RES INSTITUTES	\$ 47,856,569	10%	\$ 41,221,354	\$ 6,635,215	16%	\$ 46,071,585
INDUS RES INST/FDNS/SOC	\$ 43,219,074	9%	\$ 47,889,555	\$ (4,670,481)	-10%	\$ 36,314,880
US DEPT OF COMMERCE	\$ 34,725,640	7%	\$ 7,653,425	\$ 27,072,215	354%	\$ 12,428,849
US DEPT OF ENERGY	\$ 23,155,562	5%	\$ 26,828,335	\$ (3,672,773)	-14%	\$ 23,684,698
NAVY	\$ 20,843,060	4%	\$ 14,087,671	\$ 6,755,389	48%	\$ 17,054,885
NASA	\$ 15,868,354	3%	\$ 17,685,603	\$ (1,817,249)	-10%	\$ 13,675,032
US DEPT OF DEFENSE	\$ 14,626,077	3%	\$ 9,194,612	\$ 5,431,465	59%	\$ 12,587,794
AIR FORCE	\$ 13,147,139	3%	\$ 7,176,797	\$ 5,970,342	83%	\$ 11,043,562
ARMY	\$ 11,521,979	2%	\$ 5,385,057	\$ 6,136,922	114%	\$ 7,520,782
STATE & LOCAL GOVERNMENT	\$ 10,757,018	2%	\$ 6,394,168	\$ 4,362,851	68%	\$ 7,537,375
GOVT-OWNED/CONTRACTOR OP.	\$ 10,034,622	2%	\$ 8,829,822	\$ 1,204,800	14%	\$ 9,712,034
US DEPT OF TRANSPORTATION	\$ 8,453,631	2%	\$ 6,443,967	\$ 2,009,664	31%	\$ 6,121,086
<b>Grand Total</b>	<b>\$ 476,863,018</b>	<b>100%</b>	<b>\$ 420,090,141</b>	<b>\$ 56,772,877</b>	<b>13.5%</b>	<b>\$ 403,925,032</b>

### Key Takeaways:

- Top 15 sponsor types/agencies by award dollars in FY23 listed above; totals at the bottom reflect awards from all sponsors.
- Award growth continues to be substantial over FY22 and over our 5-year averages.

# RI Sponsored Programs

*EXPENSE DATA: FY19 – 23 (YTD through Period 11: May)*

Expenditure Analysis: MAY	FY23 YTD	FY22 YTD	Change
Salaries and Wages	\$ 121,951,885	\$ 118,268,148	3.1%
Subcontracts	\$ 52,104,439	\$ 53,285,521	-2.2%
Tuition Remission	\$ 30,942,941	\$ 31,715,668	-2.4%
Other Direct Costs	\$ 29,889,663	\$ 42,954,956	-30.4%
M&S	\$ 27,127,520	\$ 24,277,724	11.7%
Fringe Benefits	\$ 23,001,295	\$ 22,407,928	2.6%
Equipment	\$ 13,031,539	\$ 5,598,158	132.8%
Domestic Travel	\$ 5,469,574	\$ 2,091,067	161.6%
Foreign Travel	\$ 1,368,526	\$ 336,572	306.6%
High Performance Computing	\$ 96,348	\$ 45,999	100.0%
Unallocated	\$ (103,260)	\$ 437,121	-123.6%
<b>DIRECT</b>	<b>\$ 304,880,469</b>	<b>\$ 301,418,861</b>	<b>1.1%</b>
<b>IDC</b>	<b>\$ 92,384,908</b>	<b>\$ 81,819,330</b>	<b>12.9%</b>
<b>Total</b>	<b>\$ 397,265,378</b>	<b>\$ 383,238,191</b>	<b>3.7%</b>

Expenditures - Direct		
	YTD (May)	Full Year
FY23	\$ 304,880,469	\$ 330,920,330
FY22	\$ 301,418,861	\$ 330,920,330
FY21	\$ 258,491,144	\$ 294,248,586
FY20	\$ 254,054,936	\$ 286,744,676
FY19	\$ 259,456,036	\$ 279,599,249
Expenditures - Indirect		
	YTD (May)	Full Year
FY23	\$ 92,384,908	\$ 101,456,200
FY22	\$ 81,819,330	\$ 93,079,082
FY21	\$ 76,144,213	\$ 86,156,912
FY20	\$ 76,175,405	\$ 84,764,909
FY19	\$ 76,743,487	\$ 86,087,217

## Key Takeaways:

- Direct expenditures are up 1.1% and indirect expenditures are up 12.9% YOY.
- FY23 spending in salaries and wages, M&S, equipment, and travel categories helped to offset the decrease in HEERF funding (found in “Other Direct Costs”) from FY22 to FY23.
- Subcontract expenses have continued to be down YOY (2.2%), but the decrease has slowed relative to earlier in the year.



# RI Sponsored Programs

## Grants and Contracts INVOICING and FINANCIAL REPORTING FY22 – FY23 (YTD through Period 11: May)

<b>INVOICING</b>			
<b>Invoicing YTD FY2022 vs. FY2023 (thru May)</b>			
Invoice Types	FY23 (May)	Monthly FY23 Average	FY22 (May)
G&C GIT Standard	\$ 13,253,633	\$ 1,204,875.71	\$ 1,715,262
G&C GIT Standard Certification Required	\$ 2,068,984	\$ 188,089	\$ 365,289
G&C GTRC Custom Certification Required	\$ 3,366,792	\$ 306,072	\$ 5,879,243
G&C GTRC Standard	\$ 20,852,717	\$ 1,895,702	\$ 38,053,923
G&C GTRC Standard Certification Required	\$ 79,874,852	\$ 7,261,350	\$ 66,360,246
G&C In House	\$ 44,162,282	\$ 4,014,753	\$ 46,962,950
G&C LOC Draw	\$ 154,855,931	\$ 14,077,812	\$ 118,223,025
G&C SF1034	\$ 15,845,919	\$ 1,440,538	\$ 12,764,432
G&C SF 270	\$ 50,051,583	\$ 4,550,144	\$ 65,669,591
<b>Grand Total</b>	<b>\$ 384,332,693</b>	<b>\$ 34,939,336</b>	<b>\$ 355,993,960</b>
<b>Raw Invoice Counts</b>	<b>12,930</b>	<b>1,175</b>	<b>12,388</b>
<b>Year over Year Invoicing Change</b>	<b>Dollars</b>	<b>Invoice Counts</b>	
YTD change in FY23 over FY22	\$ 28,338,733	542	
YTD percentage change	8.0%	4.4%	
<b>Bursar Related</b>	<b>\$ 14,389,985</b>		
<b>Office of G&amp;C Invoiced</b>	<b>\$ 369,942,708</b>		

<b>FINANCIAL REPORTS</b>		
<b>Financial Reports YTD FY2022 vs. FY2023 (thru May)</b>		
Report Types	FY23 (May)	FY22 (May)
Annual Financial Report	101	74
Final Financial Report	230	144
Monthly Financial Report	153	127
Quarterly Financial Report	515	562
Revised Financial Report	2	5
Semi-Annual Financial Report	57	47
<b>TOTALS</b>	<b>1,058</b>	<b>959</b>
<b>Year over Year Invoicing Change</b>	<b>Report Counts</b>	
YTD change in FY23 over FY22	99	
YTD percentage change	10.3%	

### Notes:

- Growth in invoiced dollars continues to outpace the growth in expenditures, as G&C has been able to utilize RPA and advancements in internal reporting to reduce the amounts of unbilled dollars each month.

# RI Sponsored Programs

## Grants and Contracts: FINANCIAL ANALYSIS: FY22 – FY23 (YTD through Period 11: May)

JOURNALS BY THE ANALYST TEAM	FY23	% of Total	FY22	% of Total	% Chg FY
<b>Journals (Total)</b>	1249		961		30%
Appropriate Grants Management	1013	81%	727	76%	
"Red Flag" Grants Management	236	19%	234	24%	

*Appropriate Grants Management: F&A adjustments, accounting adjustments, in-kind cost sharing, month-end entries, audit, blank object class, tuition correction, equipment entries.*

*"Red Flag" Grants Management: Primarily prior year Salary and Planning Distribution (SPD) transfers, past term/overages.*

### Key Takeaways:

- The statistics on journals show 30% year over year growth, but a continued reduction in “red flag” grants management concerns.
- Independent of journal activity through May, the analyst team managed 1,197 award initiations, 2,360 award modifications, 6,300 award corrections, and 285 service now tickets.



# RI Sponsored Programs

## Award Dollars in Exception Status

<b>AWARD EXCEPTIONS (Overspent) - as of June. 1</b>			
Row Labels	Past-term	In-Performance	Grand Total
Financial Aid	(736,764)	(15,903,756)	(16,640,520)
General Institutional Expense	(444,336)	(255,445)	(699,781)
Electrical and Computer Engineering	(397,166)	(717,612)	(1,114,778)
School of Computer Science	(326,018)	(82,276)	(408,294)
Mechanical Engineering	(219,554)	(2,029,359)	(2,248,913)
Institute for Bioengineering & Bioscience	(104,037)		(104,037)
Institute for Electronics and Nanotechnology	(98,697)		(98,697)
Chemical and Biomolecular Engineering	(97,010)	(270,270)	(367,280)
Industrial And Systems Engineering	(62,056)	(74,048)	(136,104)
Materials Science and Engineering	(59,709)	(185,554)	(245,264)
EI2 Safety, Health, Environmental Services	(27,438)	(258,826)	(286,264)
Pediatric Technology Center	(23,748)		(23,748)
Psychology	(22,650)		(22,650)
Georgia Tech Manufacturing Institute	(20,121)		(20,121)
Aerospace Engineering	(11,334)	(108,469)	(119,804)
<b>Grand Total</b>	<b>(2,734,661)</b>	<b>(23,038,154)</b>	<b>(25,772,815)</b>
Non-Financial Aid	(1,997,897)	(7,134,398)	(9,132,295)

### Key Takeaways:

- This data represents awards where actual spending plus obligations and commitments exceeds the current budget.
- The biggest risk area is dollars associated with “past-term” awards (the end date has passed).
- Each month at the beginning of the month, Grants and Contracts provides exception reports at both the award and individual grant level to unit financial managers.
- We are also now sending out a cost share exception report to help units manage cost share requirements.
- The exception dollars past-term continue to improve each month, which reduces our compliance risk considerably.

# PI Articles

[PI ARTICLE: A Summer Salary Briefing.](#) (June, 2023) ([PDF Download](#))

[PI ARTICLE: Exception Reports and the Importance of Sponsored Budget Management.](#) (May, 2023) ([PDF Download](#))

[PI ARTICLE: Cost Transfers – Manageable Problems.](#) (April, 2023) ([PDF Download](#))

[PI ARTICLE: The Craft of Carryover.](#) (March, 2023) ([PDF Download](#))

[PI ARTICLE: Participant Support Costs versus Participant Incentives.](#) (February, 2023) ([PDF Download](#))

[PI ARTICLE: The Problems with Overspending on Sponsored Awards.](#) (January, 2023) ([PDF Download](#))

[PI ARTICLE: Popular Research Metrics.](#) (December, 2022) ([PDF Download](#))

[PI ARTICLE: Cost Sharing – Nuts and Bolts.](#) (November, 2022) ([PDF Download](#))

[PI ARTICLE: An Inventory of Sponsor Required Reports.](#) (October, 2022) ([PDF Download](#))

[PI ARTICLE: How do Fringe Benefit Rates work at Georgia Tech?](#) (September, 2022) ([PDF Download](#))

[PI ARTICLE: The Mysterious and Very Important F&A Cost Reimbursement Rate.](#) (August, 2022) ([PDF Download](#))

[PI ARTICLE: Subrecipient Monitoring – Roles and Responsibilities.](#) (July, 2022) ([PDF Download](#))

[PI ARTICLE: OSP and G&C – Who Does What?](#) (June, 2022) ([PDF Download](#))

[PI ARTICLE: How Much Money Do I Have?](#) (May, 2022) ([PDF Download](#))

[PI ARTICLE: Sponsored Award Management – Timeline and Tasks.](#) (Apr, 2022) ([PDF Download](#))

[PI ARTICLE: My sponsor says they haven't been invoiced.....so what do I do?](#) (Mar, 2022) ([PDF Download](#))

## Notes:

- PI Articles that I will be writing and issuing each month for research faculty and unit financial staff are available on our grants and contracts website
- <https://www.grants.gatech.edu/pi-articles>

# Commitment Accounting Updates

**Terryl Barnes**

Commitment Accounting Director

# Funding Supplemental Pay

To fund supplemental pay with a Change Position Funding transaction

- Select an earnings code for the type of payment - If an earnings code isn't specified for supplemental payment, the payment will be disbursed according to the regular pay of the position funding distribution.
- Select the distribution percentage - The funding distribution must equal 100% per earnings code.
- Select the correct worktag

**Distribution as of Change Effective Date**

Current	Fringe	>				
Effective Date	EffSeq	Earnings Code	Combination Code	Funding End Date	Percent of Distribution	Chartfield Details
1	11/01/2022	0	03DEXXXXXX20		10.358	Chartfield Details
2	11/01/2022	0	03DEXXXXXX9		29.251	Chartfield Details
3	11/01/2022	0	03DEXXXXXX19		60.391	Chartfield Details
4	11/01/2022	0	SUF 03DEXXXXXX19		100.000	Chartfield Details

  

**New Distribution** 1 of 1 | View All

Effective Date 12/01/2022

**New Information**

Current	>					
Earnings Code*	Combination Code	Funding End Date	*Percent of Distribution	ChartField Details		
1	<input type="text" value=""/>	03DEXXXXXX9	<input type="text" value=""/>	30.000	ChartField Details	+ -
2	<input type="text" value=""/>	03GRXXXXX19	<input type="text" value=""/>	60.000	ChartField Details	+ -
3	<input type="text" value=""/>	03DEXXXXXX20	<input type="text" value=""/>	10.000	ChartField Details	+ -
4	AFA <input type="text" value=""/>	03DEXXXXXX9	<input type="text" value=""/>	100.000	ChartField Details	+ -
5	SUF <input type="text" value=""/>	03DEXXXXXX20	<input type="text" value=""/>	50.000	ChartField Details	+ -
6	SUF <input type="text" value=""/>	03DEXXXXXX19	<input type="text" value=""/>	50.000	ChartField Details	+ -

# Transferring Supplemental Pay

Specific ledger accounts can be selected for EDR transactions. For example, if you need to move supplemental pay only:

- Search by employee ID > select ledger account and pay period end date

Or

- Click the Combo Code Details tab on the EDR search page, confirm you have selected the correct ledger account for the transaction and click 'next'.

The screenshot shows the 'Retro Distribution Request' search interface. The search filters are set to Company 030 (Georgia Institute Technology), Retro Option E (Earnings Only), and Account 516205. The search results table is displayed with the 'Combo Code Details' tab selected. The table has 10 rows of results, each with a unique ID and corresponding account and code information.

	Account	Earnings, Tax, Deduction Ind	Department	Project	Fund Code	Program Code	Class Field	Operating Unit	Chartfield 1	PC Bus Unit	Activity ID	Chartfield note
1	511100	REG		DEXXXXXXXX	10000	12110	11200					
2	511100	REG		DEXXXXXXXX	10000	12100	11200					
3	511100	REG		GRXXXXXXXX	20000	12100	61000					
4	511100	REG		DEXXXXXXXX	10000	11110	11200					
5	516205	AFA		DEXXXXXXXX	10000	11110	11200					
6	516205	AFA		DEXXXXXXXX	20000	12100	61000					
7	516205	AFA		DEXXXXXXXX	10000	12100	11200					
8	516205	AFA		DEXXXXXXXX	10000	12110	11200					
9	511100	REG		DEXXXXXXXX	10000	11110	11200					
10	516205	AFA		DEXXXXXXXX	10000	11110	11200					

# Commitment Accounting Update

Year End Close Dates	
June 16, 2023	Deadline for 90 Day Late Salary cost transfer requests to externally funded sponsored projects (includes cost share)
June 26, 2023	Liquidate encumbrances post biweekly accrual
June 30, 2023	Last Day for Campus Online EDR Redistributions
July 10, 2023	Commitment Accounting Open for FY2024

# Project Accounting Updates

**Glenn Campopiano**

Director, Project Accounting



# Project Accounting

- Fiscal Year 2023 is coming to a close!
- I want to congratulate my staff in Project Accounting for another year well done. With the ever increasing volume and complexity of RI sponsored awards they all have risen to the task.
- This year we have reached an all time high of over \$410 million dollars in sponsored invoicing. Up over \$30 million from last year.
- Award set-ups and closeouts are also at an all time high with over 1,000 new initiations and over 2,000 award closeouts.
- My thanks and appreciation to you all for your great efforts in keeping Project Accounting moving forward.

# Project Accounting

- **Year End Close**

- We are fast approaching fiscal year end. Please review your state funded cost share commitments especially for awards just ended or ending by June 30.
- Review all awards ending by June 30 so they close cleanly.
- Review GRAs paid on sponsored and avoid any salary overpayments if they are leaving.
- Remaining deadlines next slide.

# Project Accounting

<b>June 28, 2023</b>	WED	4pm	Deadline for submitting FY2023 Cash Receipts to Bursar's Office
		5pm	Monthly Payroll transactions ending 06/30 and Biweekly Payroll transactions for pay period ending 6/24 and late time periods posted to the ledger
		5pm	Deadline for Supplier Invoice and Expense Report Operational Journals – Submission and Approval
		5pm	Deadline for Accounting Journals and Accounting Adjustments – Submission and Approval
<b>June 30, 2023</b>	FRI	5pm	Deadline for EIB Upload Journals (other than GTPE) – Submission and Approval
		5pm	All request framework submissions to request a New Award Line or Grant or to change Grant Attributes must be entered in Workday
		5pm	Biweekly Staff, Student Pay and Monthly Staff Pay Date
		5pm	Deadline to process <b>Commitment</b> Accounting/Express Direct Retro (EDR) salary distribution changes

# New Policy on Prior Year Salary Cost Transfers

- Allowability of Prior Year Salary Cost Transfers
- **Effective July 1, 2023 FY24**
- Prior Year Salary Cost Transfers that will be accepted for review and processing:
- Sponsored Grant line to Sponsored Grant line in the same Award
- Sponsored Grant line to Designated or GTRC or GTF funds
- Errors caused by incorrect Award set-up (by OSP or G&C)
- **GTF or GTRC to Sponsored Grant line for mods or initiations completed in June.**
- Requests must be complete with all required documentation or will be returned for correction. Requires G&C Cost Transfer Form-include Salary, fringe & tuition. Employee cost detail and signed revised ASR
- All requests must go through Service Now.
- If the requests does not meet the above conditions, it will not be processed. If you identify a salary on an award that does not meet the above criteria it will be moved to a discretionary worktag. Once you inform us it is wrong it must be fixed – no “never minds”
- Be Sure to put June pay on GTF or GTRC worktags so they can transfer in FY24 to sponsored worktags.
- Don’t leave the salaries on state funds!
- **Remember cost transfers from prior year state funds to sponsored are not allowed!!**

# Project Accounting

- HAPPY NEW YEAR 2024!
- I'd like to say thanks to all the Financial/Admin staff on campus for all the hard work you do. It has been my pleasure to get to know some of you better this year.
- Thanks for the input and discussion that you have shared on issues that have caused unique situations that G&C was able to help resolve.

# Project Accounting

## Grants and Contracts Accounting Office Hours

The Project Accounting Management Team is hosting monthly, virtual “Office Hours” for campus. Anyone is welcome to join and ask questions on **the last Monday of each month, between 10:00am and 11:00am.**

- For billing and reporting questions: **Mary Balsor, CRA - Accounting Manager** - Invoicing & Financial Reporting,
- For award set-up, modifications, grant and award line questions: **Douglas Feller, CRA - Financial Manager** - Financial Administration,
- For general G&C questions: **Glenn Campopiano, CRA - Director - Project Accounting.**

### Office hour with Glenn Campopiano

via Microsoft Teams

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Join Office Hour with Glenn

### Office hour with Douglas Feller

via Microsoft Teams

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### Office hour with Mary Balsor

via Microsoft Teams

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Join Office Hour with Mary

# Cost Accounting Updates

**Jonathon Jeffries**

Director - Cost Accounting



# Year End Effort Compliance - NIH

- An email was sent out for employees requiring an adjustment (EDR) based on May close
- Adjustments **MUST** be completed by the department by Year End Close
- Additional year end adjustment will be processed with a manual Prior Year JE
- **Please** reach out if you have an employee that may be in violation and requires an analysis due to Summer Pay

# Year End Effort Compliance - NIH

## Example NIH Cap Email from Grant and Contracts

Employee ID	Employee Name	Award	Driver Worktag	Grant Manager Name	Annual NIH Salary Cap	Annual Max NIH Charge	Annual Earned Salary	NIH Salary	Annual Effort (Award)	Over Cap (Annual)
3332007	Bird,Larry J	AWD-0001986	GR00818486	Ford, Chad	\$212,100.00	\$10,605.00	\$300,000.00	\$15,000.00	5.0%	\$4,395.00

## Example of Correction Issues

	<u>Current Status</u>	<u>Excess Moved from Prime to Cost Share</u>	<u>Excess Moved from Prime to Non Linked Worktag</u>	<u>Excess Moved from NonLinked Worktag to Cost Share</u>
PI Salary	300,000.00	300,000.00	300,000.00	300,000.00
NIH Salary	15,000.00	15,000.00	10,605.00	19,395.00
Effort	5.00%	5.00%	3.54%	6.47%
NIH Cap	212,100.00	212,100.00	212,100.00	212,100.00
Prime Grant	15,000.00	10,605.00	10,605.00	15,000.00
Cost Share Grant	-	4,395.00	-	4,395.00
Max Billed to NIH	10,605.00	10,605.00	7,497.74	13,712.27
Over the Cap Amount	4,395.00	-	3,107.27	1,287.74

# Effort Reporting – ASRs (Annual Statement of Reasonableness)

- Available for online certification on July 17<sup>th</sup>
- Federal Work Study students **will not** receive ASRs
- Expect to send out about 6,000 ASRs
- ASRs deadline is August 31<sup>st</sup>
  - We will distribute manual ASRs electronically for manual signature
  - If you need a manual ASR can access via Techwork ASR link
  - Be aware of new rules around Prior Year Cost Transfers make sure effort is correct on current WAF
- Send any changes to Financial Managers for ASR approval to help desk email

# Workday Reporting Updates

**Amy Zhang**

Application Support Analyst Lead

# Year End Tasks in Workday

- Campus accounting journal & accounting journal Adjustment deadline is tomorrow 6/28/2023.
- Campus Gift Budget Amendment deadline is 7/3/2023.
- Workday downtime June 30th (Sandbox 9pm – 9am), July 1st (Production 2am-5am)
- Controller office will update Driver Worktags to BR24 starting Saturday morning (July 1<sup>st</sup>) at 8am (estimated completion time: 1-2hrs), then G&C will Update Award line to BR24 (estimated completion time: 1-2hrs)

# PROVISIONAL FY 2024 Federal F&A Rate Agreement

- Available in Workday
- Also accessible on our website.  
(<https://grants.gatech.edu/policies-and-procedures/facilities-and-administrative>)

# Training Updates

**Rob Roy**

Director of BOR Sponsored Programs





# OSP CONTRACT MANAGEMENT IS CHANGING!

*Please anticipate delays in OSP services and be patient with Contracting Officers and other OSP Points of Contact as all will be training to use a more modern and efficient Contract Management System while continuing to provide you with contract management services!!*

## WHAT YOU NEED TO KNOW?

OSP training for impacted users starts **JUNE 28, 2023.**

Contract Management System (CMS) will **GO LIVE** in **AUGUST 2023.**

## WHAT IS CHANGING FOR YOU?

At this stage, it is our OSP teams that are most heavily impacted. There are smaller changes that affect other teams. Please see our website for more information:

<https://osp.gatech.edu/contract-management-project>

# Save-the-Date

## Research Administration Buzz

### Upcoming Quarterly Meetings

**July 18th**

11:30am-12pm Lunch / 12pm-2pm Event

**October 23rd**

Will be hosted in-person (lunch provided) at Dalney 180 and virtually via Zoom.

[Log in](#) using GT credentials and register for the event option you wish to attend.

# Save-the-Date

## Research Administration Appreciation Event

**September 25, 2023**

**11:30am-12pm Lunch / 12pm-2pm Event**

Will be hosted in-person (lunch provided) at Dalney 180 and virtually via Zoom.

[Log in using GT credentials and register](#)  
for the event option you wish to attend.

# 2023 Upcoming Classes & Events

[Saba Quest LMS](#) – Sign in with GT credentials and register!

Offered virtually, via Zoom, unless otherwise noted

## Fall 2023 Courses

Registration for our Fall 2023 courses will be available soon.

## ONGOING COURSES

- *Introduction to the Research Enterprise at GT*
- *NIH Proposal Preparation & Review Tips*
- *NSF Proposal Preparation & Review Tips*
- *Subawards: Request, Monitor, & Risk*
- *Pivot: Finding Funding*

[Log in using GT credentials and register](#)

# THANK YOU!



[GRANTS.GATECH.EDU](https://grants.gatech.edu)